

## **Manual of Procedures JMTA Scholarship Committee Chair**

Scholarships are open to JMTA members only.

### JMTA High School Senior Scholarship Competition.

This audition is for high school seniors that will be attending college as a music majors (double majors are allowed)

- I. Competition is typically held on a Saturday in March. Place for the competition might be secured in fall even before the exact date is set.
- II. Exact date has to be set after all the dates for the events that might be in conflict with this Competition are set. Deadline for Competition application should be set not later than two weeks before the Competition date.
- III. Up to date application form should be added to website as soon as dates are set. Be sure to have correct current contact information, date, location, application deadline date, and application fee.
- IV. 1 or 3 judges are secured after application deadline. If there is only one application only one judge is hired, if there are more than one applications three judges are needed. Check(s) are obtained from JMTA treasurer before the competition.
- V. After the Competition teacher of the winner is notified by Committee Chair first.

### JMTA Summer Music Camp Senior Scholarship.

- I. JMTA Summer Music Camp Senior Scholarships are awarded annually to pre-college students of JMTA members, on a basis of need.
- II. Deadline for application is typically in late March. Send current information including application deadline and contact information to webmaster as soon as it is decided.
- III. Decision on the amount of money awarded is made upon discussion with Committee members. Committee chair selects members to help make judgement. A teacher whose student is applying for the scholarship should not be on the committee.
- IV. Committee Chair requests the check from JMTA treasurer. Check is issued and mailed to awarded student by JMTA treasurer.